

## RESOLUTION

### BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the Director of the City's Arts and Culture Department be authorized to sign the Facility Use Request and Authorization Form with the El Paso Independent School District for use of the Bowie High School parking areas by the public during the Music Under the Stars World Festival performances at the Chamizal National Memorial. The performances include Sunday evenings in June, July, and August, 2004 (except for the July 4<sup>th</sup> performance) from 5:00 p.m. until 11:00 p.m. Cost for such use is estimated to be \$1,620.00.

ADOPTED this 13<sup>th</sup> day of July, 2004.

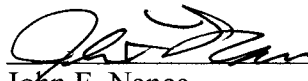
CITY OF EL PASO

\_\_\_\_\_  
Joe Wardy, Mayor

ATTEST:

\_\_\_\_\_  
Richarda Duffy Momsen  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
John F. Nance  
Assistant City Attorney

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Alejandrina Drew, Director  
Arts and Culture Department

# FACILITY USE REQUEST AND AUTHORIZATION FORM \* 25977

Application No. \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## ORGANIZATION REQUESTING USE OF FACILITY

Name: City of El Paso Arts & Culture Dept. Applicant Name: Arts & Culture Dept.

Address: 2 Civic Ctr. Plaza 6th Flr. Applicant Title: Music Under the Stars Festival

Zip: 79901 Phone: 915-541-4481 Signature: Alejandrina Drew

FAX 541-4902

## PROPOSED USE OF FACILITY

The Parking area's at the Bowie High School are used for parking for the community/audience that attend the popular event of Music Under the Stars at the Chamizal National Memorial outdoor Park. Please note that the 4th of July is NOT part of Music under the Stars event.

Will Admission Be Charged: Yes \_\_\_\_\_ No XXXX

## FACILITY REQUESTED

Name of School or Other Facility: Bowie's High School Parking area's Facility No. \_\_\_\_\_

- |  |  |  |   |
|--|--|--|---|
| <input type="checkbox"/> Auditorium              | <input type="checkbox"/> Community Room    | <input type="checkbox"/> Library                 | <input type="checkbox"/> Football / Soccer              |
| <input type="checkbox"/> Cafeteria               | <input type="checkbox"/> Gymnasium - Large | <input type="checkbox"/> Toilet Facilities       | <input checked="" type="checkbox"/> XXXXXX Parking Area |
| <input type="checkbox"/> Cafetorium              | <input type="checkbox"/> Gymnasium - Small | <input type="checkbox"/> Baseball Field          | <input type="checkbox"/> Playground                     |
| <input type="checkbox"/> Choral / Band Room      | <input type="checkbox"/> Kitchen           | <input type="checkbox"/> Basketball / Volleyball | <input type="checkbox"/> Tennis Courts - No. _____      |
| <input type="checkbox"/> Classrooms - Nos. _____ | <input type="checkbox"/> _____             | <input type="checkbox"/> _____                   | <input type="checkbox"/> _____                          |

## REQUESTED DATES AND TIMES

Date: 6/06 thru 6/27 Day of Week: All Sunday's From: 5:00 AM/PM to 11:00 AM/PM

Date: 7/11 thru 7/25 Day of Week: All Sunday's From: 5:00 AM/PM to 11:00 AM/PM

Date: 8/01 thru 8/29 Day of Week: All Sunday's From: 5:00 AM/PM to 11:00 AM/PM

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Day of Week: All Sunday's From: 5:00 AM/PM to 11:00 AM/PM

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Day of Week: \_\_\_\_\_ From: \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM

NOTE: JULY 4th Concert is NOT part of Music Under the Stars Festival

## INSURANCE, BONDING, CLEANING AND SECURITY REQUIREMENTS

Insurance Required <u>N/A</u>	Performance Bond <u>N/A</u>
Non-District Clean-up <u>N/A</u>	Non-District Security <u>N/A</u>

## FACILITY USE FEES

Basic Facility Use Fee: \$ \_\_\_\_\_

Food Service / Kitchen Fee: \$ \_\_\_\_\_

Other: \$ \_\_\_\_\_

Total Facility Use Charges: \$ 1,620.00

## RECOMMENDED APPROVALS

Mona Rabin  
Principal / Site Administrator Date: 5/24/2004

\_\_\_\_\_  
Director of Food Service Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Cleanup crew will be needed as follows: **SEE ATTACHED**

## APPROVAL / AUTHORIZATION

- |   |  |                                     |
|---|--|-------------------------------------|
| <input type="checkbox"/> Applicant      | <input type="checkbox"/> Facilities      | Sundays: Head Custodian - 1 hr.     |
| <input type="checkbox"/> Campus Admin.  | <input type="checkbox"/> Food Serv. Dir. | Mondays: 4 custodian @ 2 hours each |
| <input type="checkbox"/> Custodial Ops. | <input type="checkbox"/> Police Services |                                     |
| <input type="checkbox"/> Energy Mgrs.   | <input type="checkbox"/> _____           |                                     |

Chris Mante  
Associate Superintendent - Operations

Date: 6/9/04

JUN 16 2004

# EL PASO INDEPENDENT SCHOOL DISTRICT

## BUILDING USE FEE CALCULATION FORM

School 003 BOWIE HIGH SCHOOL  
 User City of El Paso Arts & Culture Dept.  
 Use Date: 6/06/04 THRU 8/29/04

**ESTIMATE**

Application No. **25977**  
 User Code 3  
 No. of Days 1

### MAINTENANCE & REPAIR FEE

Room	Area	Rate	Cost	Rooms	Days	
	S.F. @	0.02 /S.F =	0.00	X	X	= \$ 0.00
	S.F. @	0.02 /S.F =	0.00	X	X	= 0.00
	S.F. @	0.02 /S.F =	0.00	X	X	= 0.00
	S.F. @	0.02 /S.F =	0.00	X	X	= 0.00
	S.F. @	0.02 /S.F =	0.00	X	X	= 0.00
TOTAL MAIN. & REPAIR FEE						\$ 0.00

### UTILITY FEE:

Room U	Rate	No.Hrs	Cost	Rooms	Days	
	\$/Hr. X	Hrs =	0.00	X	X	= \$ 0.00
	\$/Hr. X	Hrs =	0.00	X	X	= 0.00
	\$/Hr. X	Hrs =	0.00	X	X	= 0.00
	\$/Hr. X	Hrs =	0.00	X	X	= 0.00
	\$/Hr. X	Hrs =	0.00	X	X	= 0.00
TOTAL UTILITY FEE						\$ 0.00

### CUSTODIAL/MAID FEE:

Function No.Cust.	No.Hrs	Cost	Days	
Opening X	Hrs =	0.00	X	= \$ 0.00
Set-up X	Hrs =	0.00	X	= 0.00
Cleaning X	Hrs =	0.00	X	= 0.00
Take Dn X	Hrs =	0.00	X	= 0.00
Closing X	Hrs =	0.00	X	= 0.00
Maid X	Hrs =	0.00	X	= 0.00
TOTAL CUSTODIAL/MAID FEE				\$ 0.00

### SECURITY FEE:

Staff	No.	No.Hrs	Cost	Days	
Cust. 1	X	1.0	Hrs = 15.00	X 12	= \$180.00
Cust. 4	X	2.0	Hrs = 120.00	X 12	= \$1,440.00
TOTAL SECURITY FEE					\$1,620.00

### MISCELLANEOUS COSTS:

Description	Cost	Days	
		X	= \$ 0.00
		X	= 0.00
TOTAL MISCELLANEOUS COSTS			\$ 0.00

**TOTAL USER'S ESTIMATED COSTS \$1,620.00**